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| **Project Title:** | **Date Prepared:** |

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| **[WBS ID](#WBS_ID" \o "Unique WBS identifier.)** | **[Labor Hours](#Labor_Hours" \o "Enter the estimated effort hours.)** | **[Labor Rates](#Labor_Rates" \o "Enter the hourly or daily rate.)** | **[Total Labor](#Total_Labor" \o "Multiply the labor hours times the labor rate.)** | **[Material](#Material" \o "Enter quotes for material, either from vendors or multiply the amount of material times the cost per unit.)** | **[Supplies](#Supplies" \o "Enter quotes for supplies, either from vendors or multiply the amount of supplies times the cost per unit.)** | **[Equipment](#Equipment" \o "Enter quotes to rent, lease, or purchase equipment.)** | **[Travel](#Travel" \o "Enter quotes for travel.)** | **[Other Direct Costs](#Other_Direct_Costs" \o "Enter any other direct costs and document the type of cost.)** | **[Indirect Costs](#Indirect_Costs" \o "Enter any indirect costs, such as overhead.)** | **[Reserve](#Reserve" \o "Enter any contingency reserve cost for the work package.)** | **[Estimate](#Estimate" \o "Sum the labor, materials, supplies, equipment, travel, other direct costs, in-direct costs, and any reserve.)** |
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